

HPA

Herefordshire Performing Arts Festival

FEST

2023



Syllabus





Organised by

Encore Enterprises CIC

&

The Herefordshire Performing Arts Festival Committee

Festival Committee

Andi Licqurish, Annie Rees, Barbara Kinnaird,
Claire Kennedy, Cliff Woollard, Jon Weller,
Kathryn King, Lisa Lyness, Oscar Featherstone,
Rebecca Blackman, Alex Bennett



All entries to be made online by visiting:

[HPA Fest 2023 Homepage | Encore Enterprises \(encore-enterprises.com\)](#)

Closing date for entries:

Tuesday 31st January 2023

Contact details

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Welcome to **HPA Fest 2023!**

HPA Fest 2023 is an opportunity for performers of all ages & abilities to 'try out' & to demonstrate their talents.

This Festival has classes & workshops for people of all ages & abilities, some even designed specifically for those of you who just want to 'Have A Go!', so whether you are new to HPA Fest, or have performed before, we are looking forward to welcoming you.

Please take the time to look through our syllabus at this year's classes. It's easy to enter online via our website:

[HPA Fest 2023 Homepage | Encore Enterprises \(encore-enterprises.com\)](https://encore-enterprises.com)

We look forward to seeing you there!

Your Festival Committee

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Festival Policies



Hello from Encore!



This will be the third year that Encore has run HPA Fest and I am delighted that we will again be managing this excellent festival for the community of Herefordshire and beyond.

Encore is a 'not for profit' Community Interest Company, specialising in providing opportunities for the Arts in Herefordshire & the wider region. Like a charity, any 'profit' that we make is reinvested into our services for children, young people & adults. We manage Encore Music Service (county music service to schools), Encore Youth Music (bands, orchestras and ensembles for young people) and Encore Community Music (services to adults). We deliver services to over 4,000 people every week from all ages and parts of our community. Do take the time to visit our website for more information.

The HPA Fest has taken many hours of meticulous planning. On behalf of everyone at Encore I would like to thank all the volunteers on the Festival Committee who have taken the time out of their busy schedules to produce what promises to be an exciting and thrilling week of **Music, Dance, Speech & Drama**.

Whether you are participating, spectating or both, I hope you enjoy it as much as I know we all will.

Cliff Woollard

Managing Director

Rules

1. Closing date for entries is **Tuesday 31st January 2023**.
PLEASE NOTE: There is no late entry date and late entries are at risk of NOT being accepted.
2. Age limits are determined as at **1st September 2022**.
In group classes where age limits are stated, the age of the eldest young person will denote the class entry.
3. **Classes.**
 - a. There is no limit to the number of classes for which a performer may enter, but where categories are offered (i.e. Preliminary, Primary etc.) only one category may be entered.
 - b. **GRADED CLASSES:** a performer may enter TWO graded classes, one for which they hold the grade and one higher.
 - c. **NOVICE CLASSES:** The qualification for entering a novice class is that the entrant should be Pre-Grade 1 and **MUST NOT** enter Grade 1. Performers in a Novice Class **MUST NOT** perform a Grade 1 piece of music.
 - d. Performers may not make more than one entry in any solo class, but in duet and trio classes they may enter more than once, if accompanied by a different person and that person will not be performing elsewhere in the same class. A piece of music must not be repeated, even if being performed with a different partner.
 - e. Performers must only be entered within their grade. If duet/trio partners are of different grades, the entry must be made in the highest-grade category, e.g. duet/trio partners of Grades 2 and 4 must be entered in a class which caters for Grade 4, *or* Elementary/Intermediate partners must be entered in a class which caters for Intermediate.

TEACHERS AND PARENTS ARE REMINDED THAT CARE SHOULD BE TAKEN TO ENSURE THAT PERFORMERS ARE ENTERED IN THE CORRECT CLASS ACCORDING TO THEIR STANDARD.

A general guide would be:

Novice = Pre-grade 1
Elementary = Grades 1 - 3
Intermediate = Grades 4 - 6
Advanced = Grades 7 - 8

- f. Winners of classes **MUST NOT** perform the same piece the following year.
 - g. **CHOIR CLASSES:** Where a Year Group is specified, younger children may enter the group, but the entry must be made in the age range of the eldest children. Where number on roll is specified, if the school roll is very close to the specified number, consult the Festival Office for guidance.
 - h. **NON-COMPETITIVE CLASSES:** performers in these classes will receive a written adjudication and a Festival certificate, but *no* marks and *no* trophy.
4. **RESTRICTIONS:** Performers who in the 6 months prior to the Festival have been pupils of an Adjudicator appointed to the class in which they have entered, will be ineligible to compete.
 5. **TIME LIMITS:** Where a time limit is imposed, marks will be deducted for an over-run. It is not necessary to perform to the upper time limit.
 6. **ORIGINAL COMPOSITIONS** in music, poetry or prose **must** accompany the entry form. These will be timetabled for performance and discussion, although the performance need not be by the composer.
 7. **COPIES OF OWN CHOICE WORKS:** The Music Publishers Association Code of Practice on photocopying copyright works make a concession for copying own choice pieces FROM VOLUMES ONLY for the use of the adjudicator at a festival, provided that the entrant or participant has already purchased their own copy. Photocopies for the adjudicator must be completely legible or they can be refused. Any photocopy will be retained and destroyed by the Festival Organiser immediately after the close of the class. Single copies of items may not be photocopied without the prior permission of the copyright holder. This permission does not apply to music for the accompanist or competitor, who must always perform from a printed copy, except where copies are required to avoid page turning. Competitors are advised that this permission applies only to copyright holders who are members of the Music Publishers Association, listed at the back of the Code of Practice leaflet, obtainable from the Association at 103, Kingsway, WC2B 6QX. It is the competitors' own responsibility to ensure that they seek permission to copy direct from any copyright holder whose name does not appear in the list. Own choice titles and composers **must be** submitted on the entry form.
 8. **PUBLISHED WORKS & SET PIECES**
There must be no re-arrangement of published works. Difficulty in obtaining a set piece should be notified to the Festival Office immediately.

9. **RECORDED MUSIC**

Entrants using recordings created from commercial recordings are advised that they should themselves seek permission to re-record from the record companies concerned. The Festival cannot take responsibility for this.

10. **SONGS FROM THE SHOWS – VOCAL & DANCE ENTRIES**

All performances using music from shows in current production are subject to copyright law. Songs from shows in current production may be sung as a concert item, *i.e. with no costume or movement*, without need for copyright permission.

11. **CONDUCTING OF SPEECH & DRAMA**

Conducting of performers, either verbally or facially by teachers/parents is not allowed.

IF A PERFORMER IS CONDUCTED, MARKS WILL BE DEDUCTED.

Performers should be adequately prepared, with no prompting required.

Gestures/actions in the poetry speaking classes are only permitted in these classes.

12. **MUSICAL THEATRE**

The following *must* apply

- Time limits are strictly adhered to
- It is not a complete act of a musical play
- It does not constitute a 'potted version' of the musical play
- It is performed without any change to either music or lyrics and using only the published or authorized musical arrangements
- There is no use made of any form of scenery, costume, choreography, staging, character representation or special lighting which gives a visual impression or other portrayal of the writer's original conception of the work from which the excerpt is taken

13. TUNING

Performers in brass & string classes must complete their tuning outside the Auditorium, where possible. Those over 15 years of age must carry out their own tuning.

14. PROFESSIONALS & RETIRED PROFESSIONALS

Solo classes are not open to professional or retired professionals. A limited number of professionals/ retired professionals may take part in an instrumental ensemble, orchestra or choir, if they do not receive payment. In chamber groups of up to 10 persons, only one to be professional. In larger groups, the professional element must not be more than 20%: 10% in the case of brass bands.

For the purpose of this Festival, professionals/retired professionals are defined as those who derive or have derived the bulk of their earnings from remuneration for work in that branch of the Arts with which the competition is concerned.

15. PHOTOGRAPHY, FILMING, VIDEO, TAPE-RECORDING, DIGITAL RECORDING OR RECORDING BY ANY MEANS IS STRICTLY PROHIBITED.

General Information

A. OFFICIAL ACCOMPANIST

It is not possible for an accompanist to be provided for this year's festival. Performers should organise, rehearse and perform with their own choice of accompanist or backing track. The Festival Office can provide details of persons willing to accompany. It will be the performers' responsibility to contact that person and make their own arrangements for rehearsal and payment. Please contact Encore Enterprises CIC (lisa@encore-enterprises.com) if details of persons are required. All arrangements should be made prior to the Festival submission deadline.

B. FESTIVAL PROGRAMME & TIMETABLE

Each performer requires a Festival Programme to ascertain the time and day of performance. The Festival Programme will be available mid-February online here: Physical copies will be available each day of the festival at a cost of £3.50.

Performers should carefully consult the programme as the Festival accepts no responsibility for performers being unaware of their performance day and time.

C. PERFORMANCE TIMING

Performers entering more than one class should check to make sure there is not a clash of timings, and, if there is, they should contact the Festival Office immediately. Performers must be ready to perform, two performances before their allocated placing in the class.

D. ENTRANCE TO VENUES

All performers, teachers, accompanists and conductors must make themselves known to stewards.

Parents and others in any way connected with the performers, are *not* entitled to free admission and must purchase a ticket on the door. Tickets are £5.

E. FESTIVAL ETIQUETTE

Performers and audience are reminded that whilst they are waiting for adjudications, there should be little or no movement around the hall, conversation should be kept to the minimum and eating is not allowed. Teachers and performers **MUST NOT** communicate with the adjudicator during the session.

F. AUDIENCE

The Festival accepts no responsibility for members of the audience missing a performance. The position of performers in a class may be changed on the day for various reasons and withdrawals may mean the class will close early. To ensure that no performance is missed it is advisable that persons wishing to be present for a particular performance are present at the venue at least 5 minutes before the commencement of the class. No class will commence before the published time. Tickets will be available at the door on the day of performance.



G. DUTY OF CARE TO YOUNG PERSONS

Parents and teachers are reminded that the safety of young people in their care is their responsibility during the Festival. The Festival Committee have done their best to ensure that you can keep within eye contact throughout the Festival. Staff at venues cannot accept responsibility for young people not in the care of a parent or teacher.

H. DISCLAIMER

All attending the Festival are reminded to take care of their personal property – handbags, instruments, etc. The Festival cannot be responsible for loss.

I. OBJECTIONS & APPEALS

Any objection or appeal must be made to the Festival Organiser, **in writing, immediately after the result is announced.** It must be accompanied by a deposit of £5 which will be returned if the appeal is allowed or not considered frivolous. The Committee's interpretation of the Rules and its decision on any point shall be final. Verbal abuse will not be tolerated.

J. FESTIVAL CONCERT

Selected performers will be invited to be included in the Gala Performance Concert. Tickets will be available from The Courtyard Box Office – telephone 01432 340555 or www.courtyard.org.uk

K. AWARDS

Adjudication Sheets and certificates should be collected at the end of each session. Certificates will be awarded to all performers. Up to and including trio classes, individual certificates will be awarded.

For larger groups only one certificate will be awarded. The marking will reflect the moderation of marks matching national standards and will be as follows:

- Outstanding 90 & over
- Distinction 87 – 89
- Commended 84 – 86
- Merit 81 – 83
- Moderate 78 – 80
- Fair 5 – 77

Descriptors

- Outstanding An exceptional performance both technically and artistically
- Distinction An excellent performance both technically and artistically
- Commended A convincing performance both technically and artistically
- Merit A capable performance showing some artistic appreciation and/or technical ability
- Moderate A performance showing development of technique and/or communication
- Fair A performance limited in its communications

How to Enter

All entries are to be made online.

Online Entry Process

- Complete an Application Form
[HPA Fest March 2023 Online Entry Form \(wufoo.com\)](https://wufoo.com)
- Once you have completed your payment you will receive email communication to confirm receipt of your entry, normally within 24 hours
- You will be asked to pay online at the end of the entry process
- Entries close at 11:59 pm on Tuesday 31st January 2023
- With regards to multiple entries, if payment is not cleared by 21st February, you are at risk of not being submitted.

By entering online, you acknowledge that you have read the **Rules of the Festival** in the current syllabus and agree to abide by them. You also acknowledge that you have read the Festival's Safeguarding Policy document included in this syllabus.

Alternative Entry Process

If you are unable to enter online, please contact Lisa Lyness at Encore on 01432 853219 or email lisa@encore-enterprises.com

What Happens Next?

Your entry will be processed and timetabled and mid-February you will receive a programme, where you will find finalised information.

If you have any questions at all, do please email us at:

lisa@encore-enterprises.com

We would much rather answer all of your questions than
you not take part because of a query.

Deadline for final submissions is midnight on Tuesday 31st January 2023

Did you know that the HPA Fest is organised and run by a team of volunteers?

Are you interested in joining the team?

We are always keen to hear from anyone with an interest in supporting HPA Fest, and many roles can
be tailored to fit the amount of time you have available.

For more information, please contact

lisa@encore-enterprises.com

Area Coordinators

Speech & Drama



Annie Rees, Bev Jenkins, Bethan Kain, Philippa Pearson, Lyndsay Rogers, Bex Sharman & Kirsty Sockett.

We teach, in schools, outside schools and in community groups across Herefordshire, children and young people ranging from 6 to 26 years. With over 85 teaching years' experience between us, we have come together to enable young people to showcase their creative talent, gain confidence, performance skills and share in the Festival spirit.

Music

Brass & Woodwind (Inc. Ensembles)



Claire Kennedy

Claire Kennedy read Music at London University, and is an Accredited Instrumental Music Teacher with Encore.

Choral & Vocal

Jon Weller

Jon Weller works as Head of Music at Hereford Sixth Form College and as a freelance musician. As a singer, he is much in demand as a soloist and a deputy singer with several local choirs including Hereford Cathedral Choir. He is also the regular musical director of Academia Musica Choir, Hereford Youth Choir and Ethelbert Consort and teaches singing privately.



Strings, Classical Guitar & Harp



Barbara Kinnaird

Barbara grew up in Gloucestershire where one of her musical highlights was playing in Gloucester Young People's String Ensemble. She then trained at Trinity College of Music and the Royal Academy of Music in London and worked there as a freelance violinist before moving to Herefordshire in 1999 when her twin daughters were born.

Barbara has worked for Herefordshire Music Service and Encore in schools since 2002, where she has taught the violin in individual and group lessons as well as coaching school ensembles.

Barbara has been involved with Encore Youth Music for around 15 years, most recently conducting Intermediate Strings and is the string specialist for Herefordshire Youth Orchestra.

Barbara also enjoys reading and has a passion for gardening.

Piano & Keyboard

Kathryn King

Kathryn is an Accredited Teacher with Encore, teaching piano at several schools in Hereford and privately from home. Having taken part in the Hereford and Cheltenham Performing Arts Festivals for many years and supporting her own pupils at HPA Festival in more recent years, she is excited to be able to use that experience in helping to co-ordinate the piano classes at this year's festival.



Dance

Alex Bennett



Alex started Aspire Dance Studio in Weobley in 2008 alongside studying at Dance Academy South West in Bristol, where she gained her qualifications to teach up to major level in ISTD Tap, Modern and Jazz. She has many years' experience in choreographing solos, duets, trios and groups dances for festivals, exams, shows and local events.

Alex trained as a child at Hereford Ballet School for 15 years and after completing A-Levels at Hereford Sixth Form, completed a 3 year BA (Hons) QTS Degree at Worcester University, to become a qualified Primary Teacher. She completed her Acrobatic Arts training 3 years ago.

Alex has also been teaching GCSE Dance at Weobley High School for the past 10 years, and hopes to continue develop the subject within the school over the next few years.

Oscar Featherstone



Oscar Featherstone has served as Theatre Manager at Hereford Sixth Form College since 2019 where his chief responsibilities include operating lights & sound, mentoring the Rock 'N' Pop Instrumental Academy and teaching 1 – 1 Sound Design and Music Technology.

He spends his evening hours writing and producing music, and relaxing with his cat Forest .



Speech & Drama

Poetry Speaking from Memory

Solo dramatic items must be announced with title and author at the time of performance to qualify for copyright indemnity and a copy given to the adjudicator. Gestures and actions are not encouraged.

Solos

| Class | | Time Limit |
|-------|--------------|------------|
| 1 | Yr 2 & under | 2 mins |
| 2 | Yr 3 | 2 mins |
| 3 | Yr 4 | 2 mins |
| 4 | Yr 5 | 2 mins |
| 5 | Yr 6 | 2 mins |
| 6 | Yr 7 | 2 mins |
| 7 | Yr 8 & 9 | 3 mins |
| 8 | Yr 10 - 12 | 3 mins |

Share A Poem – 2 - 4 Voices

Any poem; movement is permitted. It is recommended that competitors explore the techniques of unison as well as solo speaking in this class. **Some gestures and actions are allowed.**

| | | |
|----|----------|--------|
| 9 | Yr 2 & 3 | 2 mins |
| 10 | Yr 4 | 2 mins |
| 11 | Yr 5 | 2 mins |
| 12 | Yr 6 & 7 | 2 mins |

Sight Reading

An extract, chosen by the Adjudicator, from the following books:

| | | |
|----|--------------|---|
| 13 | Yr 2 & under | Little Red Riding Hood - Read it yourself with Ladybird ISBN:978-1409303602 |
| 14 | Yr 3 | The Owl Who Was Afraid of the Dark by Jill Tomlinson ISBN: 978-0008498986 |
| 15 | Yr 4 | Captain Underpants by Dav Pilkey ISBN: 978-0439014571 |
| 16 | Yr 5 | James and the Giant Peach by Roald Dahl ISBN: 978-0141365459 |
| 17 | Yr 6 | Holes by Louis Sachar ISBN: 978-1408865231 |
| 18 | Yr 7 | Private Peaceful by Michael Morpurgo ISBN: 978-0007486441 |

Sight Reading cont.

An extract, chosen by the Adjudicator, from the following books:

| | | |
|-----------|------------|---|
| 19 | Yr 8 & 9 | Lord of the Flies by William Golding ISBN: 978-0571191475 |
| 20 | Yr 10 - 12 | The Bell Jar by Sylvia Plath ISBN: 978-0571081783 |

Prepared Reading

Own choice book - age appropriate

| | | |
|-----------|------------|--------|
| 21 | Yr 3 | 2 mins |
| 22 | Yr 4 | 2 mins |
| 23 | Yr 5 | 2 mins |
| 24 | Yr 6 | 2 mins |
| 25 | Yr 7 | 2 mins |
| 26 | Yr 8 & 9 | 2 mins |
| 27 | Yr 10 - 12 | 2 mins |

Solo Acting - Non-Shakespeare

Own choice play - age appropriate

| | | |
|-----------|------------------------|--------|
| 28 | Elementary up to Yr 4 | 4 mins |
| 29 | Junior Yr 5 - 7 | 4 mins |
| 30 | Intermediate Yr 8 - 10 | 5 mins |
| 31 | Advanced Yr 11 - 13 | 5 mins |

Duologue Acting - Non-Shakespeare

Own choice play - age appropriate

| | | |
|-----------|------------------------|--------|
| 32 | Elementary up to Yr 4 | 4 mins |
| 33 | Junior Yr 5 - 7 | 4 mins |
| 34 | Intermediate Yr 8 - 10 | 5 mins |
| 35 | Advanced Yr 11 - 13 | 5 mins |

Group Acted Scene - Non-Shakespeare

Own choice play - age appropriate

| | | |
|-----------|-----------------------|---------|
| 36 | Elementary up to Yr 4 | 10 mins |
| 37 | Junior Yr 5 - 7 | 10 mins |

Solo Acting - Shakespeare

| | | |
|-----------|------------------------|--------|
| 38 | Junior Yr 5 - 7 | 5 mins |
| 39 | Intermediate Yr 8 - 10 | 5 mins |
| 40 | Advanced Yr 11 - 13 | 5 mins |

Duo Acting - Shakespeare

| | | |
|-----------|------------------------|--------|
| 41 | Elementary up to Yr 4 | 5 mins |
| 42 | Junior Yr 5 - 7 | 5 mins |
| 43 | Intermediate Yr 8 - 10 | 5 mins |
| 44 | Advanced Yr 11 - 13 | 5 mins |

Group Acted Scene - Shakespeare

| | | |
|-----------|------------------------|---------|
| 45 | Elementary up to Yr 4 | 10 mins |
| 46 | Junior Yr 5 - 7 | 10 mins |
| 47 | Intermediate Yr 8 - 10 | 10 mins |

Public Speaking

Own choice theme - age appropriate - optional Powerpoint and visual aids may be used

| | | |
|-----------|------------------------|--------|
| 48 | Junior Yr 5 - 7 | 2 mins |
| 49 | Intermediate Yr 8 - 10 | 3 mins |

Group Theme

Theme of 'family' - to include a variety of music, mime, acting and choral speaking

| | | |
|-----------|-----------------|---------|
| 50 | Junior Yr 5 - 7 | 15 mins |
|-----------|-----------------|---------|

Improvisation

Theme to be decided by the adjudicator. All performers to be present 20 mins prior to the start of the class. No consultation with teacher/ parent etc. A group of no more than 5 and not less than 3 performers, under 18 yrs of age, to improvise a scene lasting no longer than 5 mins, creating dialogue & action on a theme set by the Adjudicator 15/20 mins before the commencement of the class.

| | | |
|----|---------------------|--------|
| 51 | Under 18 yrs of age | 5 mins |
|----|---------------------|--------|

Interview

Own choice theme - age appropriate

| | | |
|----|------------------------|--------|
| 52 | Junior Yr 5 - 7 | 2 mins |
| 53 | Intermediate Yr 8 - 10 | 2 mins |



Music

Brass & Woodwind (Inc. Ensembles)

Brass

Solo

One piece from current exam syllabus or equivalent standard

| Class | |
|-------|-----------------|
| 100 | Pre-Grade 1 |
| 101 | Grade 1 |
| 102 | Grade 2 |
| 103 | Grade 3 |
| 104 | Grade 4 |
| 105 | Grade 5 |
| 106 | Grade 6 |
| 107 | Grade 7 |
| 108 | Grade 8 |
| 109 | Grade 8 & above |

Duet

Any one piece - own choice

| | | |
|-----|--------------|--------|
| 110 | Elementary | 3 mins |
| 111 | Intermediate | 5 mins |

Duet

Any two contrasting pieces - own choice

| | | |
|-----|----------|---------|
| 112 | Advanced | 10 mins |
|-----|----------|---------|

Brass Ensemble

Any one piece - own choice

| | | |
|------------|--------------|--------|
| 113 | Elementary | 3 mins |
| 114 | Intermediate | 5 mins |

Brass Ensemble

Any two contrasting pieces - own choice

| | | |
|------------|----------|---------|
| 115 | Advanced | 10 mins |
|------------|----------|---------|

Jazz Solo

| | | |
|------------|--------------|---------|
| 116 | Elementary | 3 mins |
| 117 | Intermediate | 5 mins |
| 118 | Advanced | 10 mins |



Woodwind

Solo

One piece from current exam syllabus or equivalent standard

| Class | |
|-------|-----------------|
| 119 | Pre-Grade 1 |
| 120 | Grade 1 |
| 121 | Grade 2 |
| 122 | Grade 3 |
| 123 | Grade 4 |
| 124 | Grade 5 |
| 125 | Grade 6 |
| 126 | Grade 7 |
| 127 | Grade 8 |
| 128 | Grade 8 & above |

Duet

Any one piece - own choice

| | | |
|-----|--------------|--------|
| 129 | Elementary | 3 mins |
| 130 | Intermediate | 5 mins |

Duet

Any two contrasting pieces - own choice

| | | |
|-----|----------|---------|
| 131 | Advanced | 10 mins |
|-----|----------|---------|

Wind Chamber Music - one player to a part

Any one piece - own choice

| | | |
|-----|--------------|--------|
| 132 | Elementary | 3 mins |
| 133 | Intermediate | 5 mins |

Wind Chamber Music - one player to a part

Any two contrasting pieces - own choice

| | | |
|-----|----------|---------|
| 134 | Advanced | 10 mins |
|-----|----------|---------|

Wind Ensemble

Any one piece - own choice

| | | |
|------------|--------------|--------|
| 135 | Elementary | 3 mins |
| 136 | Intermediate | 5 mins |

Wind Ensemble

Any two contrasting pieces - own choice

| | | |
|------------|----------|---------|
| 137 | Advanced | 10 mins |
|------------|----------|---------|

Jazz Solo

| | | |
|------------|--------------|---------|
| 138 | Elementary | 3 mins |
| 139 | Intermediate | 5 mins |
| 140 | Advanced | 10 mins |



Recorder Section

Any Recorder

Solo

Any one piece - own choice

| Class | | Time Limit |
|-------|--------------|------------|
| 141 | Elementary | 3 mins |
| 142 | Intermediate | 5 mins |
| 143 | Advanced | 10 mins |

Duet

Any one piece - own choice

| | | |
|-----|--------------|--------|
| 144 | Elementary | 3 mins |
| 145 | Intermediate | 5 mins |

Duet

Any two contrasting pieces - own choice

| | | |
|-----|----------|---------|
| 146 | Advanced | 10 mins |
|-----|----------|---------|

Consort

Minimum of 3 players

| | | |
|-----|--------|--------|
| 147 | Junior | 4 mins |
| 148 | Senior | 8 mins |

School Groups

Jazz Band

Own choice

| | | |
|------------|----------------|--------|
| 149 | Any school age | 8 mins |
|------------|----------------|--------|

Wind Band

Own choice

| | | |
|------------|----------------|--------|
| 150 | Any school age | 8 mins |
|------------|----------------|--------|

Brass Band

Own choice

| | | |
|------------|----------------|--------|
| 151 | Any school age | 8 mins |
|------------|----------------|--------|

Mixed Ensemble

Own choice

| | | |
|------------|----------------|--------|
| 152 | Any school age | 8 mins |
|------------|----------------|--------|



Non-School Groups

Steel Band

Own choice

| | | |
|-----|------|---------|
| 153 | Open | 10 mins |
|-----|------|---------|

Jazz Band

Own choice

| | | |
|-----|------|---------|
| 154 | Open | 10 mins |
|-----|------|---------|

Wind Band

Own choice

| | | |
|-----|------|---------|
| 155 | Open | 10 mins |
|-----|------|---------|

Brass Band

Own choice

| | | |
|-----|------|---------|
| 156 | Open | 10 mins |
|-----|------|---------|

Wind & Brass Ensemble

Own Choice

| | | |
|-----|------|---------|
| 157 | Open | 10 mins |
|-----|------|---------|

Music

Choral & Vocal - Competitive

Lower Primary Choir

Two songs

| Class | | Time Limit |
|-------|--------------------------|------------|
| 200 | Up to and including Yr 4 | 7 mins |

Upper Primary Choir

Two songs

| | | |
|-----|----------|--------|
| 201 | Yr 5 - 6 | 7 mins |
|-----|----------|--------|

Lower High School Choir

Two songs

| | | |
|-----|----------|--------|
| 202 | Yr 7 - 9 | 7 mins |
|-----|----------|--------|

Upper High School and KS 5 Choir

Two songs

| | | |
|-----|------------|--------|
| 203 | Yr 10 - 13 | 7 mins |
|-----|------------|--------|

Choir - Any age

Two songs

| | | |
|-----|------|--------|
| 204 | Open | 7 mins |
|-----|------|--------|

Hymn/Worship Song/Sacred Song

Two Songs

| | | |
|-----|-----------------------------|--------|
| 205 | Primary School (up to Yr 6) | 7 mins |
| 206 | High School (Yr 7 - 11) | 7 mins |
| 207 | Open | 7 mins |

Vocal Solo - Boys

Any song not in shows/films

| | | |
|------------|--------------|--------|
| 208 | Yr 4 & under | 3 mins |
| 209 | Yr 5 - 9 | 3 mins |
| 210 | Yr 10 - 13 | 3 mins |

Vocal Solo - Girls

Any song not in shows/films

| | | |
|------------|--------------|--------|
| 211 | Yr 4 & under | 3 mins |
| 212 | Yr 5 - 9 | 3 mins |
| 213 | Yr 10 - 13 | 3 mins |

Vocal Solo

Any song not in shows/films

| | | |
|------------|------|--------|
| 214 | Open | 3 mins |
|------------|------|--------|

Songs from the Shows & Films - Boys

Any song from a show/film

| | | |
|------------|--------------|--------|
| 215 | Yr 4 & under | 3 mins |
| 216 | Yr 5 - 9 | 3 mins |
| 217 | Yr 10 - 13 | 3 mins |

Songs from the Shows & Films - Girls

Any song from a show/film

| | | |
|------------|--------------|--------|
| 218 | Yr 4 & under | 3 mins |
| 219 | Yr 5 - 9 | 3 mins |
| 220 | Yr 10 - 13 | 3 mins |

Songs from the Shows & Films

Any song from a show/film

| | | |
|------------|------|--------|
| 221 | Open | 3 mins |
|------------|------|--------|

Duet - Any combination of singers

One song

| | | |
|------------|--|--------|
| 222 | Both singers must be in Yr 9 or under | 3 mins |
| 223 | Both singers must be in Yr 13 or under | 3 mins |
| 224 | Open | 3 mins |

Opera

One operatic song

| | | |
|------------|------|--------|
| 225 | Open | 3 mins |
|------------|------|--------|

Folk Song

One folk song

| | | |
|------------|------|--------|
| 226 | Open | 3 mins |
|------------|------|--------|



Choral & Vocal - Non-Competitive

Lower Primary Choir - Non-Competitive

Two songs

| | | |
|-----|--------------------------|--------|
| 228 | Up to and including Yr 4 | 7 mins |
|-----|--------------------------|--------|

Upper Primary Choir - Non-Competitive

Two songs

| | | |
|-----|----------|--------|
| 229 | Yr 5 - 6 | 7 mins |
|-----|----------|--------|

Lower High School Choir - Non-Competitive

Two songs

| | | |
|-----|----------|--------|
| 230 | Yr 7 - 9 | 7 mins |
|-----|----------|--------|

Upper High School and KS 5 Choir - Non-Competitive

Two songs

| | | |
|-----|------------|--------|
| 231 | Yr 10 - 13 | 7 mins |
|-----|------------|--------|

Choir - Any age - Non-Competitive

Two songs

| | | |
|-----|------|--------|
| 232 | Open | 7 mins |
|-----|------|--------|

Hymn/Worship Song/Sacred Song - Non-Competitive

Two Songs

| | | |
|-----|-----------------------------|--------|
| 233 | Primary School (up to Yr 6) | 7 mins |
| 234 | High School (Yr 7 - 11) | 7 mins |
| 235 | Open | 7 mins |

Vocal Solo - Boys - Non-Competitive

Any song not in shows/films

| | | |
|------------|--------------|--------|
| 236 | Yr 4 & under | 3 mins |
| 237 | Yr 5 - 9 | 3 mins |
| 238 | Yr 10 - 13 | 3 mins |

Vocal Solo - Girls - Non-Competitive

Any song not in shows/films

| | | |
|------------|--------------|--------|
| 239 | Yr 4 & under | 3 mins |
| 240 | Yr 5 - 9 | 3 mins |
| 241 | Yr 10 - 13 | 3 mins |

Vocal Solo - Non-Competitive

Any song not in shows/films

| | | |
|------------|------|--------|
| 242 | Open | 3 mins |
|------------|------|--------|

Songs from the Shows & Films - Boys - Non-Competitive

Any song from a show/film

| | | |
|------------|--------------|--------|
| 243 | Yr 4 & under | 3 mins |
| 244 | Yr 5 - 9 | 3 mins |
| 245 | Yr 10 - 13 | 3 mins |

Songs from the Shows & Films - Girls - Non-Competitive

Any song from a show/film

| | | |
|------------|--------------|--------|
| 246 | Yr 4 & under | 3 mins |
| 247 | Yr 5 - 9 | 3 mins |
| 248 | Yr 10 - 13 | 3 mins |

Songs from the Shows & Films - Non-Competitive

Any song from a show/film

| | | |
|------------|------|--------|
| 249 | Open | 3 mins |
|------------|------|--------|

Duet - Any combination of singers - Non-Competitive

One song

| | | |
|------------|--|--------|
| 250 | Both singers must be in Yr 9 or under | 3 mins |
| 251 | Both singers must be in Yr 13 or under | 3 mins |
| 252 | Open | 3 mins |

Opera - Non-Competitive

One operatic song

| | | |
|------------|------|--------|
| 253 | Open | 3 mins |
|------------|------|--------|

Folk Song - Non-Competitive

One folk song

| | | |
|------------|------|--------|
| 254 | Open | 3 mins |
|------------|------|--------|



Music

Strings, Harp & Classical Guitar

Strings

Solos

One piece from current exam syllabus or equivalent standard

| Class | |
|-------|-----------------|
| 300 | Pre-Grade 1 |
| 301 | Grade 1 |
| 302 | Grade 2 |
| 303 | Grade 3 |
| 304 | Grade 4 |
| 305 | Grade 5 |
| 306 | Grade 6 |
| 307 | Grade 7 |
| 308 | Grade 8 |
| 309 | Grade 8 & above |

Duet

Own choice

| | | |
|-----|--------------|---------|
| 310 | Elementary | 3 mins |
| 311 | Intermediate | 6 mins |
| 312 | Advanced | 10 mins |

Support YOUR Festival!

For more information, please contact

lisa@encore-enterprises.com

String Ensemble

More than one player to a part - Own choice

| | | |
|------------|----------------|---------|
| 313 | 11 yrs & under | 3 mins |
| 314 | 12 - 16 yrs | 6 mins |
| 315 | 16+ yrs | 10 mins |

Chamber Music - Not less than 3 people

Own choice - Any combination of string instruments, including piano

| | | |
|------------|----------------|---------|
| 316 | 11 yrs & under | 3 mins |
| 317 | 12 - 16 yrs | 6 mins |
| 318 | 16+ yrs | 10 mins |



Harp

Solo

One piece from current exam syllabus or equivalent standard

| | | |
|-----|--------------|---------|
| 319 | Elementary | 3 mins |
| 320 | Intermediate | 6 mins |
| 321 | Advanced | 10 mins |

Duet

Own choice

| | | |
|-----|------|--------|
| 322 | Open | 5 mins |
|-----|------|--------|

Group

Own choice - not less than 3 people

| | | |
|-----|------|--------|
| 323 | Open | 5 mins |
|-----|------|--------|



Classical Guitar

Solo

One piece from current exam syllabus or equivalent standard

| | | |
|-----|--------------|---------|
| 324 | Elementary | 3 mins |
| 325 | Intermediate | 6 mins |
| 326 | Advanced | 10 mins |

Duet

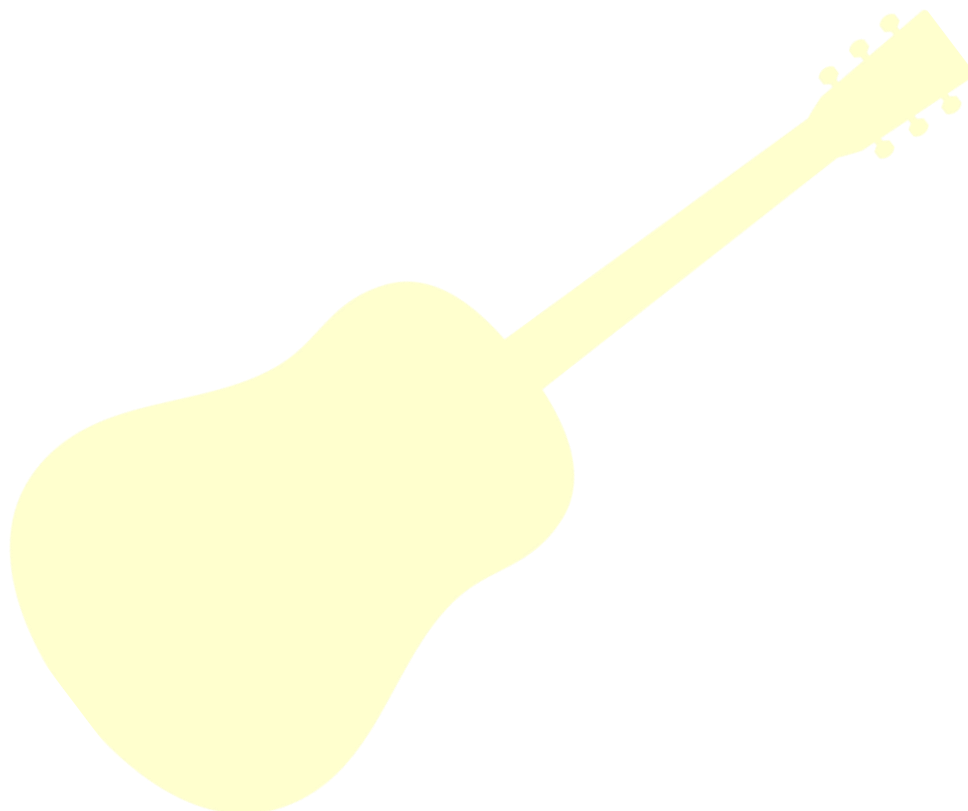
Own choice

| | | |
|-----|------|--------|
| 327 | Open | 5 mins |
|-----|------|--------|

Group

Own choice - not less than 3 people

| | | |
|-----|------|--------|
| 328 | Open | 5 mins |
|-----|------|--------|



Music

Piano & Keyboard

Solos

One piece from current exam syllabus or equivalent standard (min 16 bars)

| Class | |
|-------|-------------|
| 400 | Pre-Grade 1 |
| 401 | Grade 1 |
| 402 | Grade 2 |
| 403 | Grade 3 |
| 404 | Grade 4 |
| 405 | Grade 5 |
| 406 | Grade 6 |
| 407 | Grade 7 |
| 408 | Grade 8 |

Sonatina

Any first or last movement from a Classical composer

| | | |
|-----|-----------------|--------|
| 409 | Grade 5 & below | 3 mins |
|-----|-----------------|--------|

Sonata

Any first or last movement from a Classical composer

| | | |
|-----|-----------------|--------|
| 410 | Grade 6 & above | 7 mins |
|-----|-----------------|--------|

Recital

| | | |
|-----|---------------|---------|
| 411 | Yr 10 & below | 7 mins |
| 412 | Yr 11 & above | 10 mins |

Duet

| | | |
|------------|--------------|--------|
| 413 | Elementary | 2 mins |
| 414 | Intermediate | 3 mins |
| 415 | Advanced | 5 mins |

Duet - Pupil & Teacher

| | | |
|------------|--------------|--------|
| 416 | Elementary | 2 mins |
| 417 | Intermediate | 3 mins |
| 418 | Advanced | 5 mins |



Non-Competitive Piano

Marks will not be awarded but a full verbal and written adjudication will be given

Solo

Any one piece

| | | |
|------------|--------------|--------|
| 419 | Yr 6 & under | 2 mins |
| 420 | Yr 7 - 9 | 3 mins |
| 421 | Yr 10 & over | 4 mins |
| 422 | Adult | 6 mins |

Duet

Any one piece

| | | |
|------------|-------|--------|
| 423 | Adult | 6 mins |
|------------|-------|--------|

Music

Rock & Pop

Guitar

Solo

Any one piece of own choice, with or without backing track.

| Class | | Time limit |
|-------|----------------|------------|
| 500 | 12 yrs & under | 1-2 mins |
| 501 | 13 - 15 yrs | 2-3 mins |
| 502 | 16 - 18 yrs | 3-4 mins |
| 503 | Open | 4-6 mins |

Keyboard

Solo

Any one piece of own choice, with or without backing track or automatic accompaniment.

| | | |
|-----|----------------|----------|
| 504 | 12 yrs & under | 1-2 mins |
| 505 | 13 - 15 yrs | 2-3 mins |
| 506 | 16 - 18 yrs | 3-4 mins |
| 507 | Open | 4-6 mins |

Bass

Solo

Any one piece of own choice, with or without backing track.

| | | |
|-----|----------------|----------|
| 508 | 12 yrs & under | 1-2 mins |
| 509 | 13 - 15 yrs | 2-3 mins |
| 510 | 16 - 18 yrs | 3-4 mins |
| 511 | Open | 4-6 mins |

Drums

Solo

Any one piece of own choice, with or without backing track.

| | | |
|------------|----------------|----------|
| 512 | 12 yrs & under | 1-2 mins |
| 513 | 13 - 15 yrs | 2-3 mins |
| 514 | 16 - 18 yrs | 3-4 mins |
| 515 | Open | 4-6 mins |

Microphone Singing

Solo

Any one piece of own choice, with backing track or accompaniment.

| | | |
|------------|----------------|----------|
| 516 | 12 yrs & under | 1-2 mins |
| 517 | 13 - 15 yrs | 2-3 mins |
| 518 | 16 - 18 yrs | 3-4 mins |
| 519 | Open | 4-6 mins |

Band/Group

Group

Any one piece of own choice – at least 2 people. No more than 4 vocalists (i.e. not choir).

| | | |
|------------|------|------------|
| 520 | Open | 3.5-8 mins |
|------------|------|------------|

Dance

Time limit for all classes:

Solo - 2 mins

Duet - 2.5 mins

Trio & Quartet - 3 mins

Group - 4 mins

Ballet

Please Note In This Section Soft Or Pointe Shoes Must Be Worn

Pointe shoes are only allowed from 13yrs upwards.

Any style of Ballet may be danced in this section. One dance only per competitor.

Classical Ballet Should include Adage and Allegro. Costumes should ensure that every aspect of Classical Technique is clearly visible. Repertoire is not allowed.

Stylised Ballet A communication of an idea through movement, danced with Classical Technique when using hand props or with a traditional style, such as Hornpipe, Spanish, Tarantella.

Modern Ballet A fusion which combines Classical Ballet and Modern Ballet genres but may be danced with a parallel line of leg.

Character A dramatic, artistic or sometimes humorous presentation of:

- A story /character from any book, poem, play, film, history, cartoon, original created theme
- The mannerisms and essential features of animals, birds, insects, reptiles, virus, and topical interpretations of abstract

Appropriate technique for the character should be used. This is a classical dance style.

Solo

| Class | |
|-------|------------------|
| 600 | Reception - Yr 2 |
| 601 | Yr 3 & 4 |
| 602 | Yr 5 & 6 |
| 603 | Yr 7 & 8 |
| 604 | Yr 9 & 10 |
| 605 | Yr 11 & 12 |

Duet

| | |
|-----|--------------|
| 606 | Yr 6 & under |
| 607 | Yrs 7 - 10 |
| 608 | Yr 11 & over |

Ballet cont.

Trio

| | |
|------------|--------------|
| 609 | Yr 6 & under |
| 610 | Yrs 7 - 10 |
| 611 | Yr 11 & over |

Quartet

| | |
|------------|--------------|
| 612 | Yr 6 & under |
| 613 | Yrs 7 - 10 |
| 614 | Yr 11 & over |

Group

| | |
|------------|--------------|
| 615 | Yr 6 & under |
| 616 | Yrs 7 - 10 |
| 617 | Yr 11 & over |

Tap

Create rhythmical and syncopated sounds and movement using the feet and body.

All styles and developments in technique, including characterisation and humour, are encouraged providing the rhythms, clarity of beating and presentation of the routine is fully sustained and appropriate to the chosen musical style.

Solo

| Class | |
|--------------|------------------|
| 618 | Reception - Yr 2 |
| 619 | Yr 3 & 4 |
| 620 | Yr 5 & 6 |
| 621 | Yr 7 & 8 |
| 622 | Yr 9 & 10 |
| 623 | Yr 11 & 12 |

Tap cont.

Duet

| | |
|------------|--------------|
| 624 | Yr 6 & under |
| 625 | Yrs 7 - 10 |
| 626 | Yr 11 & over |

Trio

| | |
|------------|--------------|
| 627 | Yr 6 & under |
| 628 | Yrs 7 - 10 |
| 629 | Yr 11 & over |

Quartet

| | |
|------------|--------------|
| 630 | Yr 6 & under |
| 631 | Yrs 7 - 10 |
| 632 | Yr 11 & over |

Group

| | |
|------------|--------------|
| 633 | Yr 6 & under |
| 634 | Yrs 7 - 10 |
| 635 | Yr 11 & over |

Lyrical

Lyrical Modern work should show flowing movements that purely express the emotion of the music. Gymnastic and acrobatic work is not allowed, and floor work should be kept to an absolute minimum.

Music The choice of music is most important within this genre in relation to the age of the performer. They should be able to understand the context of the lyrics or style of the instrumental in order for them to give a true interpretation of the music.

Costume Choices should be relevant and appropriate for the style of music. There should be some coherence between the design, colour, embellishments and also a responsible and appropriate acknowledgement to the age of the performer and what they are wearing.

Performance Expression should complement the style of the music as reflected in the choreography and there should be a journey in the storytelling of the dance.

Solo

| Class | |
|-------|------------------|
| 636 | Reception - Yr 2 |
| 637 | Yr 3 & 4 |
| 638 | Yr 5 & 6 |
| 639 | Yr 7 & 8 |
| 640 | Yr 9 & 10 |
| 641 | Yr 11 & 12 |

Duet

| | |
|-----|--------------|
| 642 | Yr 6 & under |
| 643 | Yrs 7 - 10 |
| 644 | Yr 11 & over |

Trio

| | |
|-----|--------------|
| 645 | Yr 6 & under |
| 646 | Yrs 7 - 10 |
| 647 | Yr 11 & over |

Quartet

| | |
|-----|--------------|
| 648 | Yr 6 & under |
| 649 | Yrs 7 - 10 |
| 650 | Yr 11 & over |

Lyrical cont.

Group

| | |
|------------|--------------|
| 651 | Yr 6 & under |
| 652 | Yrs 7 - 10 |
| 653 | Yr 11 & over |

Commercial

A modern style of dance, highly choreographed, it will feature a mixture of sharp and fluid movements, popping & locking and animated expression similar to dances seen on "commercial" video clips

Solo

| Class | |
|------------|------------------|
| 654 | Reception - Yr 2 |
| 655 | Yr 3 & 4 |
| 656 | Yr 5 & 6 |
| 657 | Yr 7 & 8 |
| 658 | Yr 9 & 10 |
| 659 | Yr 11 & 12 |

Duet

| | |
|------------|--------------|
| 660 | Yr 6 & under |
| 661 | Yrs 7 - 10 |
| 662 | Yr 11 & over |

Trio

| | |
|------------|--------------|
| 663 | Yr 6 & under |
| 664 | Yrs 7 - 10 |
| 665 | Yr 11 & over |

Commercial cont.

Quartet

| | |
|------------|--------------|
| 666 | Yr 6 & under |
| 667 | Yrs 7 - 10 |
| 668 | Yr 11 & over |

Group

| | |
|------------|--------------|
| 669 | Yr 6 & under |
| 670 | Yrs 7 - 10 |
| 671 | Yr 11 & over |

Modern (including acrobatic)

The range of choreographic styles and techniques is diverse. Modern, Lyrical, Jazz, Commercial, Hip Hop and all styles of Modern Theatre Dance are appropriate. These styles are informed by the choice of music, and from that the choreography should reflect the movement vocabulary. Acrobatic/Gymnastic movements are acceptable but must be combined with a recognisable dance technique and a theatrical and artistic quality. However acrobatic 'tricks' should be minimal and not become the main focus of the choreography. All routines should observe safe dance practice and MUST be appropriate for the age and ability of the performer. Suggestive music and choreographic content are not acceptable for a festival platform. Music with offensive lyrics is also not suitable.

Solo

| Class | |
|--------------|------------------|
| 672 | Reception - Yr 2 |
| 673 | Yr 3 & 4 |
| 674 | Yr 5 & 6 |
| 675 | Yr 7 & 8 |
| 676 | Yr 9 & 10 |
| 677 | Yr 11 & 12 |

Modern (including acrobatic) cont.

Duet

| | |
|------------|--------------|
| 678 | Yr 6 & under |
| 679 | Yrs 7 - 10 |
| 680 | Yr 11 & over |

Trio

| | |
|------------|--------------|
| 681 | Yr 6 & under |
| 682 | Yrs 7 - 10 |
| 683 | Yr 11 & over |

Quartet

| | |
|------------|--------------|
| 684 | Yr 6 & under |
| 685 | Yrs 7 - 10 |
| 686 | Yr 11 & over |

Group

| | |
|------------|--------------|
| 687 | Yr 6 & under |
| 688 | Yrs 7 - 10 |
| 689 | Yr 11 & over |

Contemporary

Technically the work may reference Limon / Horton / Graham / Cunningham / Release / Flying Low / GaGa or any other recognised Contemporary technique and should be underpinned with a strong classical base. The work should show an understanding of choreographic content and a clear reference to the defined principles of contraction and release, fall and rebound, use of breath and gravity and successive or initiated movement. Whilst there is an athletic strength to the work, acrobatic work should be minimal and used only to enhance the choreographic work. Floorwork should be embraced and used to make clear transitions/patterning.

Music The range of music choices for contemporary is very broad. Classical, contemporary, folk, world, popular music are acceptable. Spoken word, text, or found sound are all to be encouraged.

Costume This should be considered to be part of the design of the overall piece of choreography and should complement and enhance the movement vocabulary. The style can be unique/original and should make the aesthetic look of the piece coherent. Socks may be worn if they are safe.

Titles A title for the piece should be given to describe and inform the audience of the choreographic intention.

Solo

| Class | |
|-------|------------------|
| 690 | Reception - Yr 2 |
| 691 | Yr 3 & 4 |
| 692 | Yr 5 & 6 |
| 693 | Yr 7 & 8 |
| 694 | Yr 9 & 10 |
| 695 | Yr 11 & 12 |

Duet

| | |
|-----|--------------|
| 696 | Yr 6 & under |
| 697 | Yrs 7 - 10 |
| 698 | Yr 11 & over |

Trio

| | |
|-----|--------------|
| 699 | Yr 6 & under |
| 700 | Yrs 7 - 10 |
| 701 | Yr 11 & over |

Contemporary cont.

Quartet

| | |
|------------|--------------|
| 702 | Yr 6 & under |
| 703 | Yrs 7 - 10 |
| 704 | Yr 11 & over |

Group

| | |
|------------|--------------|
| 705 | Yr 6 & under |
| 706 | Yrs 7 - 10 |
| 707 | Yr 11 & over |

Safeguarding

We recognise that:

- The welfare of the child/young person is paramount
- All children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to equal protection from all types of harm or abuse
- Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare

The purpose of the policy:

- To provide protection for the children and young people who participate in our festival, including the children of festival members
- To provide staff and volunteers with guidance on procedures they should adopt if they suspect a child or young person may be experiencing, or be at risk of, harm

We will seek to safeguard children and young people by:

- Valuing them, listening to and respecting them
- Adopting child protection guidelines through procedures and safe working practice for staff and volunteers
- Recruiting staff and volunteers safely, ensuring all necessary checks are made
- Sharing information about child protection and safe working practice with children, parents, staff and volunteers
- Sharing information about concerts with agencies who need to know, and involving parents and children appropriately
- Providing effective management for staff and volunteers through supervision, support and training

Equal Opportunities

Encore Enterprises CIC and Herefordshire Performing Arts Festival is committed to equal opportunities in respect of all aspects of its activities. We actively promote equality for all, irrespective of race, ethnicity, gender, sexual orientation, marital status, age, disability or illness, religion or beliefs. *(This list is not exhaustive)*

Users of the HPA Fest should be fully aware of our commitment to provide equal opportunities in all our activities and functions.

Data Protection

Encore Enterprises CIC provides musical opportunities and services to people in Herefordshire and beyond. We take data protection very seriously and are committed to safeguarding your personal information. We are legally obliged to use your information in line with all laws concerning the protection of personal information.

Information We Collect

The types of personal data we ask for are in relation to HPA Fest:

- Child's name
- Child's date of birth
- Child's sex
- Child's current school
- Child's year group
- Child's music tutor
- Child's current grade/standard
- Parent/Carer name
- Parent/Carer email address
- Parent/Carer bank account holder name, account number & sort code

How We Collect That Information

- This information is collected via secure online forms.
- We may also retain any communications/comments you have with us via email, phone, post or via online surveys.

Why We Collect That Information

- To operate, maintain and provide the services you sign up for.
- To liaise with you regarding the services you sign up for.

Photographs and Video Recording

As part of Encore's activities, we will take photographs and record images of county ensembles, individuals participating in one-off activities and individual performers. Such material will be used solely by Encore, for example, for publicity purposes, such as prospectuses and other similar information about the organisation; for display in our buildings, on banners at concerts, on our website and for social media purposes; for assessment and educational purposes; and for fundraising or other purposes to help achieve the organisation's aims. When using photographs and videos for publicity, display or website purposes, we will not accompany them with any other personal information about the participants to ensure they cannot be identified. Although we will carefully use images on the basis of our 'legitimate interests', we understand there may be occasions where users provide good reason why we should withdraw certain images. If you ask us to withdraw an image with good cause, we will delete the photograph or video and not distribute it further. Images that might cause embarrassment or distress **WILL NOT** be used.

How We Keep Your Information Secure

- Any information sent to us is stored on a secure server so that it can only be read by authorised personnel.
- Our online forms are served across a protected, 256-bit SSL connection that encrypts the data before it is sent to the servers. SSL ensures that any wrong-doer who may be listening in to your network traffic is not able to actually read the data being submitted to the form.

How Long We Will Keep Your Personal Information

- We will hold your personal information on our systems for 12 months.
- You have the right to request a copy of the personal information we hold and have any inaccuracies corrected.
- If you have any questions or concerns about our use of your personal information please contact us: info@encore-enterprises.com